

TOWN OF CLENDENIN, WEST VIRGINIA  
APPLICATION FOR RESIDENTIAL AND BUSINESS BUILDING PERMIT  
(NEW CONSTRUCTION, REMODELING, EXCAVATION, DEMOLITION)

CONSTRUCTION ADDRESS: \_\_\_\_\_  
KANAWHA COUNTY TAX MAP AND PARCEL NO. (FROM TAX TICKET): \_\_\_\_\_  
OWNERS NAME: \_\_\_\_\_  
OWNERS CURRENT ADDRESS: \_\_\_\_\_  
OWNERS TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_  
CONTRACTOR'S NAME: \_\_\_\_\_  
CONTRACTOR'S ADDRESS: \_\_\_\_\_  
CLENDENIN REGISTRATION NO: \_\_\_\_\_ WV CONTRACTORS LIC. NO: \_\_\_\_\_  
CONTRACTORS PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_  
PROJECT START DATE: \_\_\_\_\_ ESTIMATED COMPLETION DATE: \_\_\_\_\_  
DESCRIPTION OF PROPOSED CONSTRUCTION:      NEW CONSTRUCTION \_\_\_\_\_      ADDITION \_\_\_\_\_  
REMODEL \_\_\_\_\_      DEMOLITION \_\_\_\_\_      EXCAVATION \_\_\_\_\_  
BREIF DESCRIPTION: \_\_\_\_\_

FLOODWAY/FLOOD PLAIN: \_\_\_\_\_ YES/NO (IF **YES** SUBMIT ELEVATION CERTIFICATE)  
TOTAL COST OF CONSTRUCTION: \$ \_\_\_\_\_ (TOTAL COST LABOR, MATERIALS, SUBS)

(Attach a copy of contract between Owner and Contractor for all projects valued at \$10,000.00 and more)

**FEES:** \$5.00 PER \$1,000 OF PROJECT COST (example: \$25,000/1,000x5=\$125)

**ITEMS REQUIRED WITH APPLICATION:**

1. (2) Sets of construction plans.
2. (2) Site Plans showing location of proposed structure or other excavation on lot, distance from all lot lines, location of any existing structures on lot, proposed parking locations, location of proposed sanitary sewer tap, location of storm sewer tap or downspouts, driveway drainage and Kanawha County tax map and Parcel No.
3. Zoning permit from Municipal Planning Commission. Determination of Flood Way/Flood Plain Designation.
4. List of ALL sub-contractors.

The owner of this building and undersigned, do hereby covenant and agree to apply with all of the laws of the State of West Virginia and the ordinances of the TOWN OF CLENDENIN pertaining to building, and to construct the proposed renovations, repairs, remodeling, or excavation in the accordance with the plans and specifications submitted herewith, and in accordance with building codes, and certify that the information and statements given on the application, drawings and speculations are to the best of their knowledge true and correct. All permits are subject to the approval of applicable TOWN OF CLENDENIN departments. According to West Virginia Legislative Rules, Division of Health, Title 64, Series 63, 1998, Article 10.1.a. It is the responsibility of the Owner to ensure that "Each building or other man-made structure he or she owns is inspected for the presence of asbestos by a licensed asbestos inspector prior to any renovations of demolition activities." The Owner of the building and undersigned, does here covenant and agree to comply with all the laws of the State of West Virginia and the ordinances of the TOWN OF CLENDENIN pertaining to the building and to construct the proposed renovations, repairs, or remodeling in accordance with the plans and specifications submitted herewith, and in accordance with building codes, and certify that the information and statements given on the application, drawings and specifications ate to the best of your knowledge true and correct. The undersigned hereby declares to be legally authorized to submit plans and obtain permits for the above stated location, owner, or contractor.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
DATE