

## Business License Application

**THIS APPLICATION MUST BE ACCOMPANIED BY A COPY OF YOUR WEST VIRGINIA STATE BUSINESS LICENSE; BUSINESSES SELLING BEER/WINE/LIQUOR MUST ATTACH A COPY OF THEIR WV ABCC LICENSE; BUSINESSES PREPARING AND SELLING FOOD MUST ATTACH A COPY OF THEIR KANAWHA COUNTY HEALTH PERMIT; CONTRACTORS MUST PROVIDE A COPY OF THEIR INSURANCE.**

**Important:** No person, business or firm shall engage in any business activity within the Municipal Limits without a valid Business License. This License is to be posted in a conspicuous place. All Licenses Run from the 1st day of July to the 30th day of June the following year.

Today's Date: \_\_\_\_\_ For Fiscal Year: July 1, 20\_\_ - June 30, 20\_\_

Name of Business: \_\_\_\_\_

DBA: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City and State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Local Address: \_\_\_\_\_ Date Business Began: \_\_\_\_\_

Federal Employer ID/Social Security Number: \_\_\_\_\_

Describe the nature of your business: \_\_\_\_\_

For **Local Businesses**, please provide an emergency contact: (Name, Phone) \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Date Received: \_\_\_\_\_

Approved: \_\_\_\_\_

Amount Due: \_\_\_\_\_

Receipt: \_\_\_\_\_

Account Number: \_\_\_\_\_

### Below is a list of Business License Categories. Please check all that apply.

*\*Any category that suggests an amount please indicate the number that your business has.*

*\*Any General Licenses NOT categorized will fall under the "Other" category.*

General License	Fee
___ Attorney	\$5.00
___ Auctioneer	\$15.00
___ Bank/Financial Institution	\$25.00
___ Barber/Beautician/Manicurist	\$25.00
___ Chiropractor	\$100.00
___ Collecting Agency	\$100.00
___ Contractor	\$25.00
___ Dentist	\$20.00
___ Embalmer/Funeral Director	\$15.00
___ Engineer	\$30.00
___ Funeral Establishment	\$75.00
___ General Store	\$10.00
___ Handyman	\$25.00
___ Hearing Aid Fitters/Dealers	\$40.00
___ Insurance Broker	\$25.00
___ Insurance Company	\$50.00
___ Junk Dealer	\$25.00
___ Land Surveyor	\$20.00
___ Laundromats (1-5 Devices)	\$15.00
___ Laundromats (6-9 Devices)	\$3.00 (each)
___ Laundromats (10 or More Devices)	\$30.00

General License (Cont.)	Fee
___ Medical Corporation	\$300.00
___ Nursing Home Administrator	\$50.00
___ Nursing Home (1 Bed)	\$8.00 (each)
___ Occupational Therapist	\$5.00
___ Other	\$25.00
___ Pawnbroker	\$100.00
___ Personal Care Home (1 Bed)	\$4.00 (each)
___ Physician or Surgeon	\$25.00
___ Physical Therapist	\$35.00
___ Practical Nurse	\$5.00
___ Private Detective/Investigator	\$50.00
___ Privately Owned Cemetery for Profit	\$25.00
___ Psychologist	\$15.00
___ Radiological Technologist	\$10.00
___ Real Estate Broker/Company	\$50.00
___ Real Estate Salesman	\$25.00
___ Registered Professional Nurse	\$5.00
___ Rental Property (1 Unit)	\$10.00 (each)
___ Restaurant	\$10.00
___ Vending Machine/Other Coin Operated Machine (1 Device)	\$10.00 (each)

## Business License Application (Cont.)

Hawker or Peddler	Fee
<input type="checkbox"/> On Foot	\$10.00
<input type="checkbox"/> Vehicle Not Exceeding 1/2 ton	\$15.00
<input type="checkbox"/> Vehicle Not Exceeding 1 ton	\$50.00
<input type="checkbox"/> Vehicle Exceeding 1 ton	\$100.00
<input type="checkbox"/> Vehicle Exceeding 2 ton	\$150.00

Beer and Liquor	Fee
<input type="checkbox"/> Fraternal/Veterans/Non-Profit Liquor Sales	\$375.00
<input type="checkbox"/> Private Club, Liquor Sales	\$500.00
<input type="checkbox"/> Retail Beer Sales	\$150.00
<input type="checkbox"/> Retail Wine/Liquor Sales	\$500.00
<input type="checkbox"/> Wholesale Beer Distributor	\$250.00

Recreational License	Fee
<input type="checkbox"/> Billiard or Pool Table-1st Table	\$25.00
<input type="checkbox"/> Additional Tables	\$15.00 (each)
<input type="checkbox"/> Bowling Alley-1st Alley	\$25.00
<input type="checkbox"/> Additional Alleys	\$15.00 (each)
<input type="checkbox"/> Carnivals	\$10.00 (per week)
<input type="checkbox"/> Concessions	\$5.00 (per booth)
<input type="checkbox"/> Games of Skill	\$10.00 (per booth)
<input type="checkbox"/> Riding Devices	\$10.00 (per week)
<input type="checkbox"/> Theater or Picture Show	\$25.00

**Total Remittance Due:** \_\_\_\_\_

Attach remittance and all appropriate correspondences to this application and mail to:

**Town of Clendenin  
 Recorder's Office  
 P.O. Box 694  
 Clendenin, WV 25045**

*I declare under penalty of perjury that I have carefully read this application and supplied information that is correct.*

\_\_\_\_\_  
 Signature of Applicant or Authorized Agent

\_\_\_\_\_  
 Signature of Mayor

**NOTICE:** Any person, business or firm engaging in any business activity shall be subject to the Town of Clendenin's Business and Occupational Privilege Tax. The rate of tax assessed shall be determined by the chart below:

Class Code	Description	Rate per. \$100.00
01	Natural Gas	2.00
02	Gross Sale Manufactured Products	0.20
03	Gross Income Retail/Other	0.40
04	o/c Cost of Purchases	0.25
05	Gross Income Wholesalers	0.25
06	Public Utilities	2.00
07	Contracting Gross Income	0.40
08	Banking Gross Income	1.00
09	Amusement Gross Income	0.40
10	Rental Property	0.40
11	All Other Gross Income	0.40
12	Water Company	4.00